

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: AHWB.047.2019 Ventilation system Askern Community Hub

BOX 1**DIRECTORATE:****DATE: 28 August 2019****Contact Name: Marie Hall****Tel. No.: 01302 736287****Subject Matter:**

There is £500k Capital funding to support community group development. The capital scheme for Community Led Support was approved by Cabinet on 20th February 2018.

This ODR is to support a grant application for £9,920 from the Capital fund for the purchase and installation of a ventilation system at Askern Community Hub.

BOX 2**DECISION TAKEN**

To support the purchase and installation of a ventilation system at Askern Community Hub. The system is required to enable the continued access of the upstairs rooms at the hub for local community groups. If the application for funding is not supported, then for health and safety reasons the upstairs room cannot be used.

BOX 3**REASON FOR THE DECISION**

Askern Community Hub (ACH) is a registered charity based in what was Askern Community Library. ACH operates as a community resource including: library, conversation point and importantly offers the utilisation of upstairs rooms for a number of local community groups. The primary aim of the Hub is to offer a safe community space and an environment that is about enabling and empowering local people to access the local resource. The Hub through its community offer addresses social isolation and loneliness. As a conversation point, people can attend the library to receive advice and guidance around housing, benefits, local services, volunteering opportunities, employment advice and support and a multitude of other support services. The Hub has a friendly and relaxed environment for local people to meet and socialise, whether they are part of an established group or not.

The large upstairs room, which groups use for weekly activities and other events, has a ventilation system that the ACH have been informed is inadequate, therefore the group activities have had to cease until such time when a new ventilation system is installed. This funding will pay for a new ventilation system and fitting. Once fitted the community will be able to use the space again. Without this, the ACH cannot provide the space for the community groups. ACH is a popular space for residents to gather, for example in the first three months of 2019, ACH had 3,236 visitors. Additionally, the number of groups and the length of time many of these groups have been operation is testament to how necessary this Hub is to the local community. Currently individuals are unable to benefit from attending activities and this may, if it not addressed, impact negatively on their wellbeing. Attendees have stated that since the activities have ceased they have noticed negative effects on their mental and physical health. It is therefore imperative that the wok required upstairs in the Hub is undertaken at the earliest.

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

Option 1 – Do nothing.

This is not an option as the top floor of a well utilised community building will not be accessible due to health and safety reasons.

Option 2 – Support the application to fund the purchase and installation of a ventilation system.

This is the preferred option as it will enable the community building to be utilised to its full potential and importantly support people to access activities that address their social isolation and loneliness.

BOX 5

LEGAL IMPLICATIONS

Section 1 of the Localism Act 2011 provides the Council with the general power of competence, which allows the Council to do anything which a person, may generally do.

S111 Local Government Act 1972 states that a local authority shall have power to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions.

An appropriate grant funding agreement will need to be entered into between the Council and the recipient in respect of the funding. The Council will be carrying out the procurement for the purchase and installation on behalf of the recipient, and the procurement must comply with the Council's Contract Procedure Rules. and the report author should liaise with Legal &

Democratic Services regarding putting in place contract documentation for the purchase & installation of the ventilation system.

Name: Wahid Khan Signature: Wahid Khan Date: 02-10-19

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6

FINANCIAL IMPLICATIONS:

The Community Led Support Programme (Customer Journey) has secured £500k capital from Corporate resources to aid the transformation of community-based services approved as part of the 18/19 Budget setting process. Schemes approved to date amount to £91k therefore this scheme is affordable from within this capital allocation.

Confirmation is required on whether as a Council owned asset whether the Council will be carrying out the work or whether the Community Group will be receiving the funding for them to procure the works. In the event of the latter, a funding agreement will need to be in place to ensure the Community Group use the funding specifically for these works.

Name: H Rowlands Signature: _by email_ Date: 19/09/19

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7

OTHER RELEVANT IMPLICATIONS

Procurement

There are no direct procurement implications associated with this application to draw down capital funding. However all works associated with the new ventilation system should be procured in accordance with the councils Contract Procedure Rules.

Name: _Shaun Ferron_ Signature: __by email__ Date: __30.09.19__

Signature of Assistant Director (or representative)

Strategic Asset Management

Askern Community Hub (ACH), formerly the library premises, is a Council owned building that is subject to a 13 year lease from 2018. As such, the proposal as outlined represents investment in a Council owned building that will be retained as part of the Authority's portfolio in the medium to long term.

Name: Gillian Fairbrother

Signature: 

Date: 18th September, 2019

Signature of Assistant Director Trading & Property Services (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8

EQUALITY IMPLICATIONS: (To be completed by the author).

Decision makers will consider the Council's duties under the Public Sector Equality Duty at s149 of the Equality Act 2010. The duty requires the Council, when exercising its functions, to have 'due regard' to the need to eliminate discrimination, harassment and victimisation and other conduct prohibited under the act, and to advance equality of opportunity and foster good relations between those who share a 'protected characteristic' and those who do not share that protected characteristic.

BOX 9

RISK IMPLICATIONS: (To be completed by the author)

If funding is not secured to carry out the necessary work on the top floor of the ARC building in order for community activities to resume, then there is a real risk that those people who have benefitted over time from the group activities and future participants may experience a decline in their wellbeing and they may become socially isolated.

BOX 10

CONSULTATION

Consultation with the community takes many forms from informal one to one conversations to conversations with those who access activities and those who deliver activities.

BOX 11
INFORMATION NOT FOR PUBLICATION

In accordance with the Freedom of Information Act 2000, it is in the Public's interests for this decision to be published in full, redacting only the signatures.

Name: _Gillian Parker_ Signature __by email__ Date: _14/10/2019

Signature of FOI Lead Officer for service area where ODR originates

BOX 12
BACKGROUND PAPERS

Please confirm if any Background Papers are included with this ODR **YES/NO**

(If YES please list and submit these with this form)

**BOX 13
AUTHORISATION**

Name: _Karen Johnson_ Signature: _____ Date: _14/10/2019

Assistant Director of Adult Social Care & Safeguarding

Does this decision require authorisation by the Chief Financial Officer or other Officer

YES/NO

If yes please authorise below:

Name: _____ Signature: _____ Date: _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

Name: _____ Signature: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest YES/NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.